Today’s Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Introductory Thesis Committee Record**

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Title of Thesis Project

This meeting should be held by December 31st of the Qualifying Exam year if it was taken in the winter. MD/PhD students should hold this meeting in the spring of their first year. This form must bear the signatures of all present committee members. Please submit the original or scanned form to Dr. Heather Ezelle, Academic Services Specialist, HH 324C. Copies, if requested, can be distributed to each committee member. Include appropriate mailing addresses on the reverse side for any off campus locations.

Student\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thesis Committee**

*Thesis Committee Member names* ***PRINTED******Signatures*** *of Thesis Committee Members Present* (please note reasons for any absences on signature line)

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*Chair*

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Recommendations & Comments – Required

*(include attachment if necessary)*

**The next thesis committee should be in \_\_\_\_ 1 year \_\_\_\_ 9 months \_\_\_\_ 6 months**

*(MD/PhD students must hold committee meetings every 6 months to comply with MSTP guidelines)*