

## Program in Neuroscience Dissertation Committee Meeting Form

All students must meet with their Dissertation Committee on regular intervals (minimum of once annually; updates must be provided every 6 months) to assess progress. Please complete this form, have it signed by the Committee Chair/Mentor, and forward it to the Program Coordinator. Note: in the rare event that a personal issue or unexpected occurrence prevents a committee member from attending a meeting, holding a meeting with a maximum of one committee member not in attendance is acceptable. The student must meet (via phone or in person) with the absent committee member to provide meeting minutes.

Student's name:		Meeting Date:	
	es with benchmarks that t	tudent's progress regarding goals and accomplishments and should provide specif e student is expected to meet by the next mee Ing. Whenever possible, a timeline shoul	
Project	:Title:		
Comme	ents:		
Comm	ittee Members:		
		Name	
1	Chair		
2	External member		
3			
4			
5			
6			
7			
Thesis Proposal Scheduled: Thesis Defense Scheduled:		Yes/No If yes, tentative date Yes/No If yes, tentative date	
		<del></del>	
Signatu	ıres:		
Mentor:		Date:	
Student: Mentor: Graduate Program Director:		Date:	